



# Intern Application

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

**Circle** those that apply to you: Student (minor) \_\_\_\_\_ (age) Student (adult)      Employed (Full/Part-time)

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Primary Phone: (    ) \_\_\_\_\_ Emergency Contact Name/ Phone: (    ) \_\_\_\_\_

Medical Insurance/ID: \_\_\_\_\_

Auto Insurance/Policy\*: \_\_\_\_\_

*\*All interns are required to provide their own transportation and auto insurance.*

High School Intern (circle one which pertains to you): Junior (11<sup>th</sup> grade) or Senior (12<sup>th</sup> Grade)

- High School Intern Program (2, 4, 6, 13 months, 2-4 hours per week\*)

College Intern (circle one which pertains to you): Freshman, Sophomore, Junior, Senior, or Graduate

- College Intern Program:(6-12 months, 8 hours per week\*)

\*Hours are negotiated with and agreed upon with both intern and supervisor.

- **Curriculum**

- Work with students who are aspiring to enter the environmental field specifically working as ecologist, environmental biologist, environmental policy specialist, etc.
- Focus on animal identification of species within specific habitats of Orange County
- Focus on policies that affect the sensitive habitats and species of Orange County.
- Networking with partner groups to expose intern to a variety of careers within the environmental field.
- **Students must be at least 16 years old and be able to provide their own transportation**

- **Projects** – each intern will be asked to create a project that benefits one of the habitats OCH is working on or with. They will formulate, organize, and implement their project from beginning to end. They will be asked for a presentation at the end of this event to discuss what they learned, how it impacted environment, and what they took away from it.

- **Expectations**

- For student to attend all agreed upon meetings, shifts and events.
- For student to check their email regularly so as to not miss vital information that might be sent during the week.
- For student to check in each week with progress towards goals and objectives
- The intern will look at this as a professional opportunity, like any other paid job, and do their best work effort when preparing any assignment or project.
- Some data entry and interpretation depending on project
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- **Objectives**

- **For student to exit internship with a greater understanding of environmentally sensitive habitats and species locally and beyond.**



# Intern Application

- For students to gain an understanding of the multi-faceted policy that supports and surrounds many protections or lack of protections for species and habitats.
- For students to learn how to collect data, interpret, and create a usable format to share with others
- For students to learn how to speak with others about the habitats of Orange County

OC Habitats does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. OC Habitats has no religious or political affiliations.

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**Availability: (circle one or more): AM=8am-12p, PM=12-4pm**

**Mon:** am/pm **Tues:** am/pm **Wed:** am/pm **Thurs:** am/pm **Fri:** am/pm **Sat:** am/pm

Total Hours available to do on-site work per week: \_\_\_\_\_

Total Hours available to do off-site work (research at home, etc): \_\_\_\_\_

**Please submit your resume with this application. If you need additional space to describe any of the inquiries below, please attach.**

**Qualifications:** (example: biologist, college student with science background, etc).

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**Experience:** (example specific classes or training, work experience, etc)

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**What do you hope to gain from this internship?**

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Have you ever been convicted of a crime of any kind? Yes or No If yes, please explain the offense and any penalties:

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*Submission of this application grants permission for OC Habitats to perform a background check and fingerprint of all volunteers who will be working with minors.*



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By signing this application, I am stating that I have read all the information within the application and have filled out all the information requested to the best of my knowledge. This application does not entitle me to an internship at OC Habitats™ but is the first step of the internship application process.

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**Signature of Intern**

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**Date**

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**Signature of Intern Parent/Guardian (print/sign) (if intern is under 18 years of age)**

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**Date**



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## **Volunteer Release of Liability Waiver**

OC Habitats, Inc.(OCH™), is a nonprofit organization whose mission is to provide a public service in the form of conservation efforts for the many habitats of Orange County, California through conservation efforts, rehabilitation, education, volunteerism, monitoring and partnering with other entities whose goal is to promote the preservation, conservation, and restoration of natural habitats and the species within. OCH regularly engages volunteers in its activities. By signing below, I, the volunteer (or Volunteer's legal guardian), agree that:

**Policy and Safety Rules:** For my safety and that of others, I will comply with OCH's volunteer/internship policies, safety rules and other directions for all volunteer activities. I will supervise any child or other person for whom I am responsible. If I become aware of any hazardous condition or danger at a OCH program site, I will alert OCH staff or directors.

**Uphold OCH Mission:** By signing this waiver I am accepting a volunteer/intern position with OC Habitats and I am promising to uphold the mission of OC Habitats and that my intentions as a volunteer/intern are purely for the benefit of the ecological habitats and species that live within Orange County, California and to educate the public in a non-biased or nonpartisan manner.

**Awareness and Assumption of Risk:** I understand that OCH activities have inherent risks that may arise from the activities themselves, my own action or inactions, or the action or inaction of OCH, its directors, officers, employees and agents, other volunteers, and others present at OCH program sites. Risks can include scrapes, bumps, bruises to breaks and lacerations or worse during our outdoor activities such as habitat hiking tours and restoration events. I assume full responsibility for any and all risks of bodily injury, death or property damage caused by or arising directly or indirectly from my presence at OCH program sites or participation in OCH activities, regardless of the cause.

**Waiver and Release of Claims:** In consideration for my participation in Client programs, I waive and release any and all claims against: OCH; the owner(s) of the premises on which OCH programs take place (collectively, "Landowners"); and OCH's and Landowners' directors, officers, agents, employees, volunteers and affiliates (collectively, the "Released Parties"), for any liability, loss, damages, claims, expenses and attorneys' fees resulting from death, or injury to my person or property, caused by or arising directly or indirectly from my presence at a OCH program site or participation in OCH activities, regardless of the cause and even if caused by negligence, whether passive or active. I agree not to sue any of the Released Parties on the basis of these waived and released claims. I waive the protections of Section 1542 of the California Civil Code, which provides that a general release does not extend to certain claims not known to me at the time I signed this waiver and release.

**Medical Care Consent and Waiver:** I authorize OCH to provide to me first aid and, through medical personnel of its choice, medical assistance, transportation and emergency medical services. This consent does not impose a duty upon OCH to provide such assistance, transportation, or services. In addition, I waive and release any claims against the Release Parties arising out of any first aid, treatment or medical service, including lack or timing of such, made in connection with my volunteer activities with OCH.

**Schedules:** I understand that volunteer/intern schedules and duties are diverse and varied depending upon the program needs and volunteer availability. I further understand that as a volunteer/intern, I may be dismissed at any time without cause as determined by OCH and that OCH reserves the right to request that a volunteer leave immediately if circumstances warrant such action.

**Background Checks and Fingerprinting:** Submission of this waiver grants permission for OC Habitats to perform a background check and fingerprint of all volunteers who will be working with minors in our educational programs.



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**Indemnification:** I will defend, indemnify and hold Released Parties harmless from and against any and all liability, loss, damages, claims and attorney's fees that may be suffered by any Released Party resulting directly or indirectly from my OCH volunteer activities or presence and OCH program sites, except and only to the extent the liability is caused by gross negligence or willful misconduct or the relevant Released Party.

**Confidentiality:** As a volunteer, I may have access to confidential information. At all times during and after my participation, I agree to hold any such confidential information in confidence and not disclose or use it except as required in my OCH volunteer activities or as OCH's executive director expressly authorizes in writing.

**Assignment of Work Product:** If I prepare any work product for OCH, I intend for OCH to have full and exclusive right to such work product, including brochures, reports, website, software, presentations, or other materials I create or help to create for OCH, and any intellectual property rights in or derivatives of such work product. Accordingly, I: (a) assign to OCH all rights, title, and interest worldwide in the work product; (b) grant to OCH an irrevocable, exclusive, royalty-free, perpetual, and worldwide license to any right in the work product that cannot be assigned to OCH; and (c) waive enforcement against OCH of any rights in the work product that cannot be assigned or licensed to OCH.

**Publicity:** I consent to the use by OCH of my image, voice, name and/or story in any format, including video, print, or electronic (collectively, the "Materials"), as OCH may deem appropriate to promote its programs. OCH may make the Materials available at its discretion to third parties, on OCH's website, in OCH's publications, or through any other media, including social networking websites. I waive any right to inspect or approve the finished product or to receive any payment. I grant OCH all copyrights in the Materials and waive any legal claims, including those relating to copyright, or rights of publicity or privacy.

If you do not wish to agree to this Publicity consent, please check this box:

**Volunteer Not an Employee:** I understand that (i) I am not an employee of OCH, (ii) that I will not be paid for my participation, and (iii) I am not covered by or eligible for any OCH insurance, health care, worker's compensation, or other benefits. I may choose at any time not to participate in an activity, or to stop my participation entirely, with OCH.

**General Provisions:** I understand that this agreement will be binding for the duration of my involvement with OCH's programs. This is the final, complete, and exclusive agreement between OCH and me, and supersedes all prior or contemporaneous communications or understandings, either oral or written. This agreement will be binding to the fullest extent permitted by law. If any provision, of this agreement is found to be illegal, invalid or unenforceable, the remaining terms will be effective.

**I have read this agreement and understand its terms and that I am giving up certain legal right by signing it. I sign freely and voluntarily.**

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**Volunteer Name (print)** **Volunteer Signature** **Date**

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**Parent's/Guardian's Name (if under 18)** **Parent's/Guardian's Signature**



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